FEDERATION OF EUROPEAN BIOCHEMICAL SOCIETIES
EVALUATION QUESTIONNAIRE
FEBS Advanced Courses / Practical Courses / Workshops / Special Meetings

We kindly ask you to cooperate by filling in this Questionnaire. Organizer(s) will collect it at the end of the event and return it to the FEBS Courses Committee. Thank you for your help. Responsible Organizers MUST send by registered mail all collected ORIGINAL Questionnaires to the FEBS Member-in-Charge for their course.

Title FEBS EVENT ___________________________ FEBS NUMBER: ____________
Location ___________________________ Duration (Dates) ___________________________

Name of participant (optional) * ___________________________ Sex: M / F
Nationality ___________________________ Highest degree ________

Occupation:
Invited Speaker ○ Senior Academic ○ PhD ○ Post-Doc ○ Industry ○ Other ○

How many FEBS Events have you attended as scientist or invited speaker in the past nine years?
Zero ○ One - Two ○ Three – Five ○ More than Five ○ Not applicable ○

This FEBS Event comprised (check all applicable circles):
Hands-On Work ○ Lectures ○ Discussion/Tutorial ○ Groups ○ Poster Sessions ○ Poster Discussions ○

1. Organisation of the program
   excellent ○ good ○ adequate ○ poor ○ unsatisfactory ○
   Comments: ________________________________________________

2. Quality of scientific training and interaction with speakers
   excellent ○ good ○ adequate ○ poor ○ unsatisfactory ○
   Comments: ________________________________________________

3. Quality of lectures & talks - was the scientific subject adequately covered and state-of-the-art?
   excellent ○ good ○ adequate ○ poor ○ unsatisfactory ○
   Comments (name best or worse lectures): ________________________________

4. Was there adequate discussion after presentations, or session or during practical work?
   excellent ○ good ○ adequate ○ poor ○ unsatisfactory ○
   Comments: ________________________________________________

5. Balance between training (tutorials & poster sessions) and scientific lectures:
   excellent ○ good ○ adequate ○ poor ○ unsatisfactory ○
   Comments: ________________________________________________

*Answers collected in this form are anonymous unless you enter your name.
For information on how your details may be used, please see the FEBS Privacy Policy: https://www.febs.org/privacy-policy/
6. Did the course fulfill your expectations?
   excellent ☐  good ☐  adequate ☐  poor ☐  unsatisfactory ☐
   Comments: ____________________________________________

7. Was there……..
   Yes  No
   sufficient information available about the course? ☐  ☐
   any problems with transportation? ☐  ☐
   any problems with the course language? ☐  ☐
   enough time for informal discussions with other participants? ☐  ☐
   enough time for discussion after poster sessions? ☐  ☐
   opportunity for informal discussion with lecturers? ☐  ☐
   possibility to meet others in your field? ☐  ☐
   chance to obtain overview of the fields? ☐  ☐
   chance to receive help with current work? ☐  ☐

8. How were your expenses being paid?

<table>
<thead>
<tr>
<th>fully by myself</th>
<th>fully by home institution</th>
<th>by a grant from</th>
<th>Amounts received:</th>
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<tbody>
<tr>
<td>☐</td>
<td>☐</td>
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<td>Travel: €</td>
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<tr>
<td></td>
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<td>Stay &amp; Food: €</td>
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</tbody>
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   Did you receive a regular FEBS YTF or a transcontinental FEBS YTF?
   Requested: €  Received: €

9. Duration of the course:
   right ☐  too long ☐  too short ☐  should be …. days ☐

10. Location and accommodation of the course:
    excellent ☐  good ☐  adequate ☐  poor ☐  unsatisfactory ☐
    Comments: ____________________________________________

11. Quality of facilities (lecture hall, slide projection, other visual aids, audio, acoustics):
    excellent ☐  good ☐  adequate ☐  poor ☐  unsatisfactory ☐
    Comments: ____________________________________________

12. Give your overall evaluation of the Event:
    excellent ☐  good ☐  adequate ☐  poor ☐  unsatisfactory ☐

13. If this Event were to be repeated, what changes or improvements would you suggest?

14. How did you learn about the FEBS Event?
    Course Posters ☐  Web or e-mail ☐  Advertisement ☐  Word-of-Mouth ☐  Other ☐

15. We would appreciate any additional comments or suggestions: